



State Bar of Texas International Law Section

SBOT-ILS Listserv, Communication, Rules & Etiquette

Thanks for being part of our listserv community. To ensure the best possible experience for all listserv members, we have established some basic guidelines for participation.

By joining and using these e-mail lists, you agree that you have read and will follow the rules and guidelines set for these peer discussion groups. You also agree to reserve list discussions for topics best suited to the medium. This is a great medium with which to solicit the advice of your peers, benefit from their experience, and participate in an ongoing conversation.

Please take a moment to acquaint yourself with these important guidelines. If you have questions, contact the person sending these guidelines (admin@ilstexas.org). In order to preserve a climate that encourages both civil and fruitful dialogue, the SBOT-ILS COUNCIL reserves the right to suspend or terminate membership on all lists for members who violate these rules.

The Rules

- Maintain civility at all times. The discussions on the lists are meant to stimulate conversation, not to create contention. Let others have their say, just as you may. Differences of opinion are acceptable and expected; do not let those differences cross the line into personal attack.
- All defamatory, abusive, profane, threatening, offensive, or illegal materials are strictly prohibited. Do not post anything in a listserv message that you would not want the world to see or that you would not want anyone to know came from you.
- Stay on topic. If you are going to go off topic, note "off topic" in your subject line. If others on the listserv object to the off topic string, cease using the listserv for it and instead communicate privately with those who are interested.
- Don't post commercial messages on any listserv. Contact people directly with product and service information if you believe it would help them.
- Use caution when discussing people or products. Information posted on the listserv is available for all to see, and comments are subject to libel, slander, and antitrust laws.
- Please note carefully all items listed in the disclaimer and legal rules below, particularly regarding the copyright ownership of information posted to the list.
- Send your message only to the most appropriate list(s). Do not spam several lists with the same message.

Listserv Etiquette

- Make sure everyone on the listserv knows who is sending the message. Your name and e-mail address should be visible.
- State concisely and clearly the topic of your comments in the subject line. This allows members to respond more appropriately to your posting and makes it easier for members to search the archives by subject.



- Send a message to the entire list only when it contains information that everyone can benefit from.
- Send messages such as "thanks for the information" or "me, too" to individuals--not to the entire list.
- Do not send administrative messages, such as "remove me from the list" through the Listserv. Instead, send such requests to admin@ilstexas.org.
- Warn other subscribers of lengthy messages either in the subject line or at the beginning of the message body with a line that says, "Long Message."
- Do not forward or share listserv strings outside of SBOT-ILS without the consent of those who posted on the string. At the same time, post on the assumption that whatever you put on the listserv will be seen far and wide.

The Legal Stuff

This Listserv is provided as a service of SBOT-ILS. SBOT-ILS is not responsible for the opinions and information posted on this site by others. SBOT-ILS disclaims all warranties with regard to information posted on this site, whether posted by SBOT-ILS or any third party; this disclaimer includes all implied warranties of merchantability and fitness. In no event shall SBOT-ILS be liable for any special, indirect, or consequential damages or any damages whatsoever resulting from loss of use, data, or profits, arising out of or in connection with the use or performance of any information posted on this listserv.

Do not post any defamatory, abusive, profane, threatening, offensive, or illegal materials. Do not post any information or other material protected by copyright without the permission of the copyright owner. By posting material, the posting party warrants and represents that he or she owns the copyright with respect to such material or has received permission from the copyright owner. In addition, the posting party grants SBOT-ILS and users of this list the nonexclusive right and license to display, copy, publish, distribute, transmit, print, and use such information or other material.

Messages should not be posted if they encourage or facilitate members to arrive at any agreement that either expressly or impliedly leads to price fixing, a boycott of another's business, or other conduct intended to illegally restrict free trade. Messages that encourage or facilitate an agreement about the following subjects are inappropriate: prices, discounts; salaries; profits, profit margins, or cost data; market shares or markets; allocation of clients or territories; or selection, rejection, or termination of clients or suppliers.

SBOT-ILS does not actively monitor the listserv for inappropriate postings and does not on its own undertake editorial control of postings. However, in the event that any inappropriate posting is brought to SBOT-ILS's attention via an email to admin@ilstexas.org, SBOT-ILS will take appropriate action.

The SBOT-ILS COUNCIL reserves the right to terminate access by any user who does not abide by these guidelines.